

REQUEST FOR QUALIFICATIONS ARCHITECTURAL SERVICES

Jefferson County is seeking an architectural firm or individual architect to provide architectural and design services for its Community Development Block Grant Coronavirus (CDBG-CV). The award of the architectural contract for this project is contingent upon the grant being funded by the Georgia Department of Community Affairs. Responding firms should be technically qualified and licensed to provide the design and inspection services for local state and federally funded projects including architectural services and programs.

Procedures for selection of an individual/firm will be in accordance with the RFQ package and local procurement requirements, as well as the requirements of the Uniform Administration Requirements (“the common rule”) 24 CFR Part 85.36 and the Georgia Community Development Block Grant Program Recipients Manual. This is a Section 3 contract opportunity.

The County reserves the right to request additional information from any consultant submitting under this RFQ if the County deems such information necessary to further evaluate the consultant’s qualifications. The County reserves the right to interview any consultant submitting under this RFQ. The County reserves the right to waive informalities and minor irregularities in submittals and reserves the sole right to determine what constitutes informalities or minor irregularities. Consultants shall be responsible for all costs associated with consultant’s submittal.

The County reserves the right, in its sole discretion, to reject all submissions, reissue a subsequent RFQ, terminate, restructure or amend this procurement process at any time. Evaluation criteria contained herein shall be used in evaluating qualifications. The County may contact any consultant after receiving its submittal to seek clarification of any portion thereof. The County reserves the right to request additional information from any consultant if the County deems such information necessary to further evaluate the consultant’s qualifications. In the event the County elects to negotiate a contract with a selected consultant, the County reserves the right to negotiate such terms and conditions of the contract, including, but not limited to scope, role, price, and staffing which may be in the best interests of the County.

All qualifications will be evaluated in terms of project approach, timing, experience, quality of work, and capacity of performance. Past performances on local government construction projects will be assessed in terms of timeliness, completing work within budget, and quality of work.

Interested parties are invited to secure a Request for Qualifications package by calling Anne S. Floyd, Director of Local Government Services, emailing afloyd@csrarc.ga.gov or 706-210-2015.

Request for Qualifications date has been extended and are due no later than 4:30 PM, Monday, October 25, 2021. Proposals submitted by mail should be addressed: Anne S. Floyd, CSRA Regional Commission, 3626 Walton Way Ext. Suite 300, Augusta, GA 30909. Request for Qualifications received after 4:30 p.m. on October 25, 2021, will not be considered.

Jefferson County reserves the right to accept or reject any or all proposals. Jefferson County is an Equal Opportunity Employer.

Mitchell McGraw
Chairman

