

Jefferson County Board of Assessors

APPRAISER

The Jefferson County Board of Assessors is accepting applications for the position of Appraiser.

Responsibilities:

The position will work under the direct supervision of the Chief Appraiser and collaborate with other team members to perform a wide variety of duties relating to the fair market valuation of real and personal property to produce an equitable and uniform tax digest each year.

Qualifications:

- Minimum of an Appraiser certification issued by the Georgia Department of Revenue or the ability to obtain an Appraiser I Certification within six months of employment.
- Candidates must possess strong computer, analytical, communication, customer service, organizational skills, and proficiency in problem resolution.

Jefferson County offers fantastic employment benefits:

- Competitive salary,
- Medical, dental, vision, and life insurance,
- Matched deferred compensation retirement,
- Short-term and long-term disability insurance,
- Vacation and sick leave.

Candidates must be 21 years of age and possess a valid driver's license. Work is conducted inside the office and outdoors, possibly in inclement weather. Travel and continuing education are required. The final employment offer will be made contingent upon passing a background check and drug screen. Unless otherwise stated, vacancies will be open until filled.

Applications may be obtained from the Jefferson County Board of Commissioners' Office and/or online at www.jeffersoncountyga.gov. Please submit applications to:

Jefferson County Board of Assessors
Attn: Louisa Pennington, Chief Appraiser
P. O. Box 555, 736 Peachtree Street
Louisville, GA 30434

Or by e-mail at:

lpennington@jeffersoncountyga.gov